

# **Little Traverse Bay Bands of Odawa Indians**

**7500 Odawa Circle Harbor Springs, MI 49740**

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## **Job Posting**

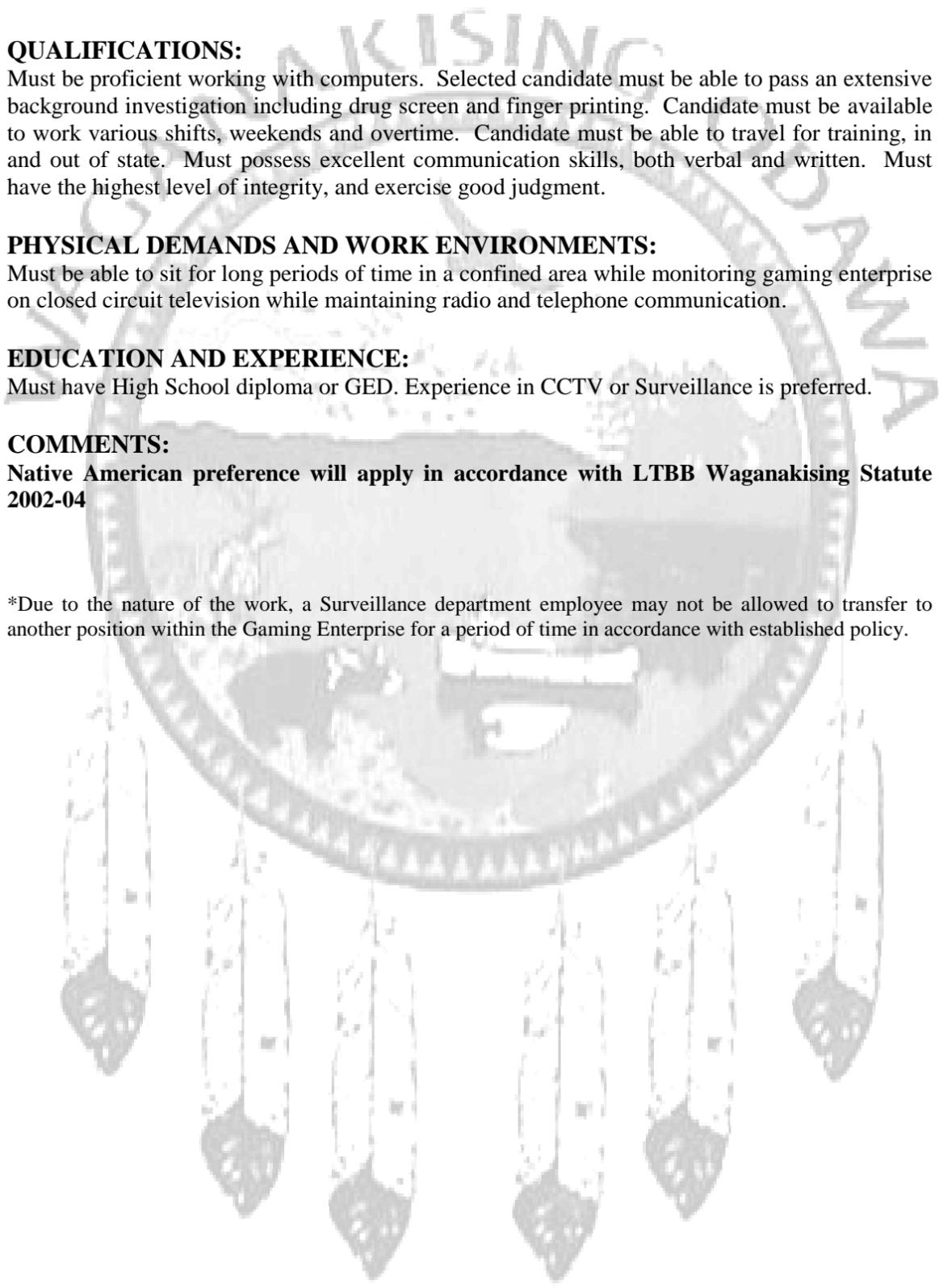
**Job Title:** SURVEILLANCE OPERATOR (2)  
**Department:** Surveillance  
**Reports to:** Surveillance Lead Operator  
**FLSA Status:** Non-exempt  
**Salary Range:** \$31,475 - \$42,584  
**Level:** 4  
**Date Posted:** 1-26-07  
**Closing Date:** 2-2-07

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**SUMMARY:** The duty of the Surveillance Operator is to monitor and report activity within the gaming enterprise. An Operator will observe and report to Surveillance management pertinent information related to suspicious activity related to gaming equipment, patrons, and employees of a gaming enterprise. An Operator is required to follow the flow of money and observe games of chance in a fast paced environment and must possess the skills to track events on closed circuit television equipment efficiently, effectively and on demand.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

- Must have a thorough understanding of LTBB, and NIGC Minimum Internal Control Standards, LTBB/State of Michigan Compact requirements, gaming operations.
- Monitor each Casino Department's activities for compliance with Approved Internal Controls and Departmental Policy's and Procedures.
- Follow the flow of money on the casino floor using closed circuit television equipment.
- Recognize cheating and/or scams associated with gaming or gaming revenue.
- There is extensive report writing.
- Adhere to all Departmental and LTBB Gaming Regulatory Commission policy and procedures and attendance guidelines.
- Applicant must be able to interact with a broad range of people and personalities.
- Fraternalization with casino employees and customers will be prohibited.

**QUALIFICATIONS:**

Must be proficient working with computers. Selected candidate must be able to pass an extensive background investigation including drug screen and finger printing. Candidate must be available to work various shifts, weekends and overtime. Candidate must be able to travel for training, in and out of state. Must possess excellent communication skills, both verbal and written. Must have the highest level of integrity, and exercise good judgment.

**PHYSICAL DEMANDS AND WORK ENVIRONMENTS:**

Must be able to sit for long periods of time in a confined area while monitoring gaming enterprise on closed circuit television while maintaining radio and telephone communication.

**EDUCATION AND EXPERIENCE:**

Must have High School diploma or GED. Experience in CCTV or Surveillance is preferred.

**COMMENTS:**

**Native American preference will apply in accordance with LTBB Waganakising Statute 2002-04**

\*Due to the nature of the work, a Surveillance department employee may not be allowed to transfer to another position within the Gaming Enterprise for a period of time in accordance with established policy.